

# EXCEL FUNCTION

## SS COMPUTER ACADEMY AND TUTORIALS

Math & Trig → Even, Fact, ODD, Power, Roman, SQRT, SUM, SUMIF, INT, MOD, Round.

Date & Time → Today, Now, Date, Day, Month, Year, Time, Hour, Minute, Second.

Text → Lower, Proper, UPPER, Left, Right, Mid, Len, Concatenate, Exact, Trim.

Statistical → Average, AverageA, Count Function, Max, Min, Mode.

Lookup & Reference → Hyperlink, IFERROR, V Lookup, H Lookup and Match.

Logical → AND, OR, NOT, IF.

Financial → FV, PMT, IPMT, PPMT.

### Financial

## Ms-Excel

**Free Online Computer Classes on  
YouTube Channel SSCAT DNKL**

**Susil Behera**  
**M.D. Susil Enterprises**  
**Director SSCAT & NBCE**

## Excel Function..

### Math & Trig...

B3				
	A	B	C	
1		Even		
2	Number	Result		
3	5	6		
4	8	8		
5	3	4		

B3				
	A	B	C	
1		Fact		
2	Number	Result		
3	5	120		
4	8	40320		
5	3	6		

B3    ✕    ✓    *f<sub>x</sub>*    =ODD(A3)

	A	B	C
1		<b>ODD</b>	
2	<b>Number</b>	<b>Result</b>	
3	5	5	
4	8	9	
5	3	3	

C3    ✕    ✓    *f<sub>x</sub>*    =POWER(A3,B3)

	A	B	C
1		<b>Power</b>	
2	<b>Number</b>	<b>power</b>	<b>Result</b>
3	5	3	125
4	6	2	36
5	3	4	81



SUM				=SUM(A3:A6)			
	A	B	C				
1		SUM					
2	Number	Result					
3	77	187					
4	36	=SUM(A3:A6)					
5	49						
6	25						

D4				=SUMIF(A3:A6,C4,B3:B6)			
	A	B	C	D			
1		SUMIF					
2	City	Amt.	Result				
3	Sitapur	4500	City	Total			
4	Mumbai	3600	Sitapur	7000			
5	Sitapur	2500					
6	Mumbai	15000					

B3    :    ✕    ✓    *f<sub>x</sub>*    =INT(A3)

	A	B
1		<b>INT</b>
2	<b>Number</b>	<b>Result</b>
3	45.378	45
4	25.96	25
5	48.963	48

C3    :    ✕    ✓    *f<sub>x</sub>*    =MOD(A3,B3)

	A	B	C
1		<b>MOD</b>	
2	<b>Denominator</b>	<b>Divisor</b>	<b>Result</b>
3	44	8	4
4	39	3	0
5	26	6	2

B3			$\times$	$\checkmark$	$f_x$	=ROUND(A3,0)
		A	B	C		
1		<b>Round</b>				
2		<b>Number</b>	<b>Result</b>			
3		25.365	25			
4		26.84	27			
5		23	23			

### Date & Time...

B2			$\times$	$\checkmark$	$f_x$	=TODAY()
		A	B			
1			<b>Today</b>			
2		<b>Result</b>	8/30/2018			

B2			$\times$	$\checkmark$	$f_x$	=NOW()
		A	B			
1			<b>Now</b>			
2		<b>Result</b>	8/30/2018 5:27			

SUM				: X ✓ f <sub>x</sub> =DATE(2018,8,30)			
		A	B		C		
1			Date				
2	Result		8/30/2018				
3			=DATE(2018,8,30)				




B3				: X ✓ f <sub>x</sub> =DAY(B2)			
		A	B				
1		Day , Month , Year					
2	Date		8/30/2018				
3	Day		30				
4	Month		8				
5	Year		2018				

SUM				: X ✓ f <sub>x</sub> =TIME(18,9,12)			
		A	B		C		
1			Time				
2	Result		6:09 PM				
3			=TIME(18,9,12)				





B3	:	✕	✓	<i>fx</i>	=LEFT(A3,3)
	A	B	C	D	
1	Left , Right , Mid				
2	Name	Left	Right	Mid	
3	Rahul	Rah	ul	hu	
4	arvind	arv	nd	vi	
5	SURESH	SUR	SH	RE	

B3		:				=LEN(A3)
		A	B			
1			Len			
2	Name		Result			
3	Rahul		5			
4	Shyam		5			
5	Surendra		8			

C3    :    ✕    ✓    *f<sub>x</sub>*    =CONCATENATE(A3," ",B3)

	A	B	C
1	<b>Concatenate</b>		
2	<b>First Name</b>	<b>Last Name</b>	<b>Result</b>
3	Rahul	verma	Rahul verma
4	Shyam	Gupta	Shyam Gupta
5	Surendra	Singh	Surendra Singh

B3    :    ✕    ✓    *f<sub>x</sub>*    =EXACT(A3,"Rahul")

	A	B
1	<b>EXACT</b>	
2	<b>First Name</b>	<b>Result</b>
3	Rahul	TRUE
4	RAHUL	FALSE
5	Rahul	TRUE
6	rahul	FALSE





B3					
	A	B	C	D	
1	<b>Max , Min , Mode</b>				
2	<b>Number</b>	<b>Max</b>	<b>Min</b>	<b>Mode</b>	
3	1	8	1	4	
4	4				
5	8				
6	7				
7	4				

### Lookup & Reference..




B3					
	A	B	C	D	
1	<b>Hyperlink</b>				
2					
3	Link	<a href="#">Notes</a>			

D11						
	A	B	C	D	E	F
1			<b>VLOOKUP</b>			
2						
3		<b>Stu.ID</b>	<b>Name</b>	<b>Course</b>	<b>Age</b>	<b>Batch Time</b>
4		UPCI0253	Arvind	CTTC	26	8 To 10
5		UPCI0254	Rahul	ADCA	23	10 To 11
6		UPCI0255	Suresh	DCA	20	11 To 12
7		UPCI0256	Ramesh	CTTC	25	8 To 10
8		UPCI0257	Harsh	ADCA	23	10 To 11
9						
10			<b>Stu.ID</b>	<b>Name</b>	<b>Course</b>	<b>Batch Time</b>
11			UPCI0255	Suresh	DCA	11 To 12

C11						
	A	B	C	D	E	F
1		<b>HLOOKUP &amp; MATCH</b>				
2						
3		<b>Name</b>	<b>Sale Jan.</b>	<b>Sale Feb.</b>	<b>Sale Mar.</b>	<b>Sale April</b>
4		Arvind	1788	1506	2653	2531
5		Rahul	2386	2912	2842	2379
6		Suresh	2859	2956	2095	2066
7		Ramesh	1708	1527	2029	2098
8		Harsh	2939	2835	2567	1796
9						
10			<b>Sale mar.</b>			
11		Harsh	2567			

### Logical..

Comparison Operator	Meaning
=	Equal to
<>	Not Equal to
>	Greater then
<	Less then
>=	Greater then or equal to
<=	Less then or equal to

D4	:				=AND(C4>=2000,C4<=2500)
	A	B	C	D	
1			AND		
2					
3		Name	Salary	Result	
4		Mohan	2000	TRUE	
5		Kishor	1800	FALSE	
6		Lalit	3000	FALSE	
7		Anoop	2500	TRUE	
8		Rahul	2400	TRUE	



D3				=OR(C3="high school",C3="inter")
	A	B	C	D
1			<b>OR</b>	
2		<b>Name</b>	<b>Qualification</b>	<b>Result</b>
3		Mohan	High school	TRUE
4		Kishor	Eight	FALSE
5		Lalit	High school	TRUE
6		Anoop	Inter	TRUE
7		Rahul	Eight	FALSE

C3				=NOT(B3>=2000)
	A	B	C	
1		<b>NOT</b>		
2	<b>Name</b>	<b>Value</b>	<b>Result</b>	
3	Suresh	600	TRUE	
4	Mahesh	3000	FALSE	
5	Rahul	700	TRUE	
6	Arvind	4000	FALSE	

D3				=IF(C3>=85,"S",IF(C3>=75,"A",IF(C3>=65,"B")))
	A	B	C	D
1		<b>IF</b>		
2	<b>Name</b>	<b>Course</b>	<b>Marks</b>	<b>Grade</b>
3	Suresh	ADCA	83	A
4	Mahesh	CCC	66	B
5	Rahul	DCA	75	A
6	Arvind	DICPA	89	S

### Financial..

B5

⌵

:

✕




✓




*fx*

=FV(B4/12,B3,B2)

	A	B
1		<b>FV</b>
2	Premium	8000
3	Month	18
4	Rate of Int	8%
5	<b>Result</b>	<b>(152,457.52)</b>

B5		:				=PMT(B4/12,B3,B2)
		A	B			
1		PMT				
2	Loan	200000				
3	Period in Months	18				
4	Rate of Int	9%				
5	Result	(11,919.53)				

B5	:	  	=IPMT(B4/12,1,B3,B2)
	A	B	
1		<b>IPMT</b>	
2	Loan	200000	
3	Period in Months	18	
4	Rate of Int	9%	
5	<b>Result</b>	<b>(1,500.00)</b>	

B5	:	  	=PPMT(B4/12,1,B3,B2)
	A	B	
1		<b>PPMT</b>	
2	Loan	200000	
3	Period in Months	18	
4	Rate of Int	9%	
5	<b>Result</b>	<b>(10,419.53)</b>	

# THANK YOU

**Susil Behera**  
**M.D. Susil Enterprises**  
**Director SSCAT &NBCE**